Medical Transcription with Coding Program

Program Duration: 6 months

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| **Course Sequence** | **Lessons** | **Suggested Study Schedule** |
| Medical Terminology |  |  |
|  | Lesson 1-4 | Week 1 |
|  | Lesson 5-8 | Week 2 |
|  | Lesson 9 - 12 | Week 3 |
|  | Lesson 13 - 16 | Week 4 |
| Medical Coding |  |  |
|  | Lesson 1-4 | Week 5 |
|  | Lesson 5-7 | Week 6 |
|  | Lesson 8 -11 | Week 7 |
|  | Lesson 12 -14 | Week 8 |
|  | Lesson 15-18 | Week 9 |
|  | Lesson 19-21 | Week 10 |
|  | Lesson 22-24 | Week 11 |
| Medical Transcription |  |  |
|  | Lesson 1 - 2 | Week 12 |
|  | Lesson 3 - 4 | Week 13 |
|  | Lesson 5 – 6 | Week 14 |
|  | Lesson 7 – 8 | Week 15 |
|  | Lesson 9 -- 10  | Week 16 |
|  | Lesson 11 – 12 | Week 17 |
|  | Lesson 13 – 14 | Week 18 |
|  | Lesson 15 – 16 | Week 19 |
|  | Lesson 17 – 18 | Week 20 |
|  | Lesson 19 – 20 | Week 21 |
|  | Lesson 21 | Week 22 |
|  | Dictation Practice Assignments | Week 23 -- 26 |

* The above schedule is provided as a generic guideline to help students manage their study pace efficiently towards on time completion.
* Students who are able to finish courses in a faster pace are allowed and encouraged to do so for earlier completion.
* We recommend students to follow the course sequence in the order listed above.
* Dictation practice assignments may take additional weeks to complete