Medical Transcription Program

Program Duration: 3 months

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| **Course Sequence** | **Lessons** | **Suggested Study Schedule** |
| Medical Transcription |  |  |
|  | Lesson 1 -2 | Week 1 |
|  | Lesson 3-4 | Week 2 |
|  | Lesson 5 -6 | Week 3 |
|  | Lesson 7 -8 | Week 4 |
|  | Lesson 9 – 10 | Week 5 |
|  | Lesson 11 –12 | Week 6 |
|  | Lesson 13 – 15 | Week 7 |
|  | Lesson 16 – 18 | Week 8 |
|  | Lesson 19 – 21 | Week 9 |
|  | Dictation | Week 10 - 13 |

* The above schedule is provided as a generic guideline to help students manage their study pace efficiently towards on time completion.
* Students who are able to finish courses in a faster pace are allowed and encouraged to do so for earlier completion.
* We recommend students to follow the course sequence in the order listed above.
* Dictation practices assignments may take additional weeks to complete