

# Physical Therapy Aide Program

Program Duration: 9 months

Course Sequence	Modules/Lessons	Suggested Study Schedule
Physical Therapy Aide	Lesson 1	Week 1
	Lesson 2	Week 2
	Lesson 3	Week 3
	Lesson 4	Week 4
	Lesson 5	Week 5
	Lesson 6	Week 6
	Lesson 7	Week 7
	Lesson 8	Week 8
	Lesson 9	Week 9
	Lesson 10	Week 10
	Lesson 11	Week 11
	Lesson 12	Week 12
	Lesson 13	Week 13
	Lesson 14	Week 14
	Lesson 15	Week 15
	Lesson 16	Week 16
	Lesson 17	Week 17
	Lesson 18	Week 18
	Lesson 19	Week 19
	Lesson 20	Week 20
	Lesson 21	Week 21
	Lesson 22	Week 22
Intro to Leadership		Week 23
Leaders and Work-life Balance		Week 23
Leading and Managing change		Week 23
Leading Teams		Week 23
Business Essentials		Week 24-25
Management Fundamentals		Week 26-27
Marketing and Sales		Week 28 -29
Business Financial Management		Week 30 -31
Business in the Electronic Age		Week 32 – 33
Business Presentation Skills		Week 34 -35
Business Correspondence Level 1		Week 36
Human Resource Management		Week 37
Office Procedures level 1		Week 38
Office Procedures level 2		Week 39

- The above schedule is provided as a generic guideline to help students manage their study pace efficiently towards on time completion.
- Students who are able to finish courses in a faster pace are allowed and encouraged to do so for earlier completion.
- We recommend students to follow the course sequence in the order listed above.