



Meditec.com Medical Transcription – JumpStart Internship Program Enrollment & Purchase Agreement

I wish to purchase the **JumpStart Internship Program** with the following terms:

I have completed Meditec.com MT Training and have qualified for JumpStart. My referral fee will be \$290.00.

I have completed a Non-Meditec.com MT Training course and will require qualification testing in order to enter the JumpStart Internship Program. My testing and referral fee will be \$400.00.

**** Testing and/or Referral fees for the JumpStart Internship Program are non-refundable, even if you are unable to, or decide not to complete the entire internship.**

PURCHASE DETAILS:

Card type (Please check box): Visa MasterCard Discover

Credit card #:

Credit card expiry date (MM/YY): __/__/__

CVN (3 digit code on back of card):

Credit card holder information as it appears on the card and statement (Please Print ALL CAPS):

| | |
|------------------|--|
| First name | |
| Last name | |
| Street Address 1 | |
| Street Address 2 | |
| City | |
| State | |
| Zip | |

I hereby authorize Meditec.com to make the charges as described above. Charges will be shown on your monthly credit card statement as: 360training.com

 Card Holder Signature

 Date

NOTE: If Enrollee Name/Shipping Information is different from the cardholder above, Please list the actual student/shipping information below (Please Print ALL CAPS):

| | |
|----------------------|--|
| Enrollee’s Full Name | |
| Street Address 1 | |
| Street Address 2 | |
| City, State, Zip | |
| Day Phone | |

Upon successfully completing a medical transcription program and/or some experience in the field of MT, you may be eligible to participate in the Jumpstart Program based on testing and interviews. If you are accepted, these are the rules:

1. The cost for this program is \$290 for current and former Meditec.com students, otherwise the fee is \$400 and in the case of non-Meditec.com students, additional qualification testing is required (which is included in the \$400 fee).
2. Once you have paid the fee or requested entry your name will be placed on the Active Waiting List. How fast the process moves is dependent upon the volume of work and the availability of editors. When you reach the top of the list you will be contacted though you may still have a waiting period for the training for file protocol transfer to commence and be perfected. The anticipated time may vary for getting started in the training.
3. This internship program may last up to six months at the MTSO's discretion, but is typically concluded within 3 months. Although the internship is without compensation, you will be transcribing actual reports for a transcription company; your work will be proofed and you will be provided feedback. It will be expected that your work quality will improve daily in this program. You will be expected to review the feedback and apply it to the future reports transcribed.

If you do not meet these expectations, Meditec.com and/or the MTSO client company reserve the right to cancel your participation in the program with no refund of fees paid.

4. You will not be paid in the internship phase of the program. After you have reached a 98% accuracy rate, you may be considered for a paid contract position with the MTSO client and/or referral to other clients as may be applicable.
5. It is required that you are prepared to remain in the program for a six month period (from the date you start the internship). As noted in #3 above, although the typical enrollment lasts for 3 months, if you decline to make yourself available before the six month period is completed, you may not receive a referral and/or other work opportunities that might otherwise be available to you from the MTSO client.
6. You will be expected to work at least 20 hours per week, which may include weekends, as needed and as prescribed by the MTSO client. As in real-world scenarios, some transcription accounts require weekend hours. The more you work, the sooner you will get to the accuracy level required to be a paid contract MT.
7. Due to many factors, including client agreement changes etc, there is no obligation on the part of the MTSO client to hire you or to provide a contract or referral to you in conjunction with the internship. However, it has been our experience through many years of operating this program, that if your accuracy is 98%, the client will very likely want you to continue on as a contract transcriptionist, if they have sufficient workload.
8. During the internship program, the MTSO company may terminate you for failure to follow specific instructions, to comply with designated report formats, transfer protocols, and/or other transcription errors, and/or failure to meet prescribed turnaround requirements.
9. Refunds: There shall be no refunds due in this program. If you withdraw or fail to make yourself available for work during the prescribed term, and/or are terminated or dismissed for cause, no refund of any type is due.
10. Other conditions:
 - a. You will be required to purchase a medical/pharmaceutical spell checker and hard copy medical dictionary.
 - b. You may be required to purchase specific software and/or hardware based on the client requirements.
11. The intern agrees to abide by policies established by the client(s) relative to patient and client confidentiality. For example, no work performed by an employee/contractor/intern may be disposed of without first shredding said documents. The MTSO's clients or contractors, for whom you will work either directly or indirectly via this



internship program, will provide the documents relative to the elements of their work agreement as may be applicable.

I have read and I fully understand the foregoing and hereby acknowledge and agree to the terms.

Intern Signature _____ Date _____

Print Full Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ ALT Phone: _____

Email Address: _____

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For Meditec.com: Gary McCall (Course Enrollment Manger) or Dawn Moreno (Internship Manager)

Meditec.com Representative [Electronic] _____ Date: _____

Meditec.com
13801 North Mopac, Suite 100
Austin, Texas 78727
Phone: 801-771-1900/512-5392795 or Toll Free: 877-335-4072
Fax: 512-583-5754
Email: info@meditec.com

Your Training Coordinator will be: Dawn Moreno – dawn.moreno@360training.com

- Contact information:
- Inquiries on payment process or status of payment call: (512) 539.2699
 - Inquiries on questions for the payment plan call: (512) 539.2699
 - Inquiries on status of certificate call (Toll Free): 877.335.4072

Please fax completed form to: 512.853.5754